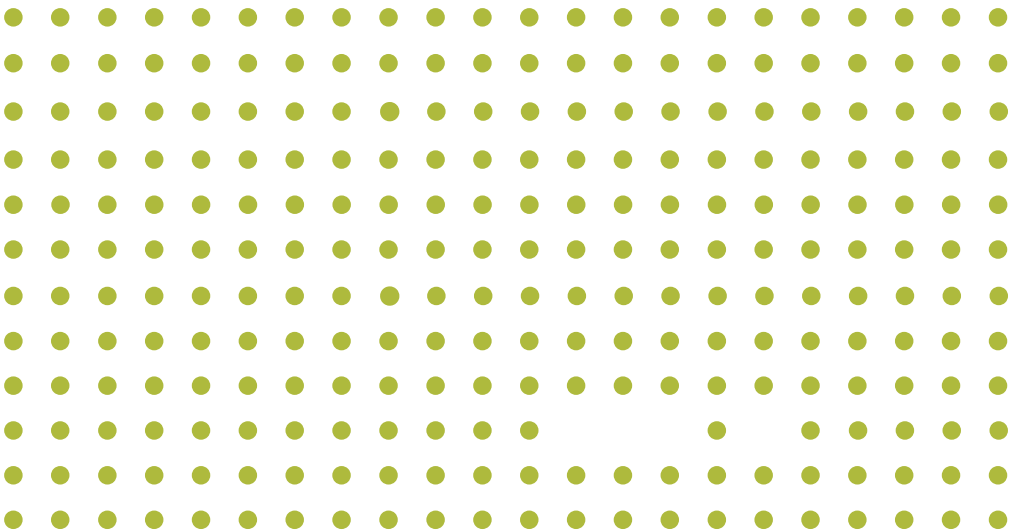


# PBZ in short



pestalozzi bibliothek  
zürich pbz





## Welcome

Welcome to PBZ, the public library service in Zurich with a collection spanning over half a million items. To become a member, simply fill out a registration form (Anmeldeformular) either at the library or online at [www.pbz.ch/mitglied-werden](http://www.pbz.ch/mitglied-werden).

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All important information about the library service – including available media, loan periods and fees – can be found in this brochure. Current news, events and holiday opening hours are posted on our website [www.pbz.ch](http://www.pbz.ch).

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If you have any questions, our team of staff will be pleased to assist you at the library. You can also contact us by email at any time: [info@pbz.ch](mailto:info@pbz.ch).

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We wish you many hours of enjoyment and exciting discoveries at the 14 PBZ libraries located in the city of Zurich.



Over half a million different items are available for you to load, download or use at our 14 libraries. Our collection consists of fiction and non-fiction, e-books, films, music CDs, comics, magazines, documentaries, toys and games, maps, language courses, newspapers and e-papers, news magazines, sheet music and knowledge databases. If a particular item is missing from our collection that you would like to borrow, you can make a purchase request. Please use the form «Anschaffungswunsch» in the library or on our website.

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In addition to our German collection, we also have items in eleven other languages. An overview of our foreign language collection can be found at [www.pbz.ch/angebot](http://www.pbz.ch/angebot).

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Around 600 events take place at PBZ every year. In addition to selected events for adults, we also offer numerous children's events, for example activities as part of our Family Literacy project. Our KinderTREFF event series incorporates the Switzerland-wide Buchstart (Bookstart) programme to promote early language development. All current and upcoming events are listed in our event calendar at [www.pbz.ch/events](http://www.pbz.ch/events). Events in the KinderTREFF series are also published in a booklet every August which is available in our PBZ libraries.

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The following services and facilities are also available for you to use at most of our locations:

- Reading areas with newspapers and magazines
- Desks, Internet workstations, photocopiers
- Children's chairs, armchairs and sofas
- Soft toys
- Wifi



## Subscriptions and prices

Children and young people up to the age of 16	Max. 25 items at the same time* + e-media**	free
Annual card plus	Max. 50 items at the same time + e-media**	CHF 90
Annual card	Max. 25 items at the same time + e-media**	CHF 65
Annual card for school pupils, students, trainees and interns up to the age of 25	Max. 25 items at the same time + e-media**	CHF 40
Annual card for the unemployed, recipients of Swiss disability insurance (IV), KulturLegi card holders	Max. 25 items at the same time + e-media**	CHF 40
Mini annual card	Max. 2 items at the same time	CHF 40
Mini annual card with KulturLegi card and N permit or F permit	Max. 2 items at the same time	free
One-month card		CHF 15
Individual loan		CHF 5
Onleihe Card	e-media**	CHF 30
Take-away books		CHF 3 / item
Replacement card (due to loss or damage)		CHF 5
Reservations		CHF 3 / item
Incomplete return (written notification)		CHF 3

\* only age-appropriate items

\*\* max. 8 e-media items per platform, see [www.pbz.ch/e-medien](http://www.pbz.ch/e-medien)

## Our services

### Register

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You can register in one of the 14 PBZ libraries. Alternatively, you can register from the comfort of your own home at [www.pbz.ch/mitglied-werden](http://www.pbz.ch/mitglied-werden) and pay the fee by credit card. You will then have immediate access to our digital services (except for the Mini Annual Card and the Monthly Card). Upon purchasing an annual card, all persons from the age of 16 automatically become a member of the library association and may participate in the Annual General Meeting. The association's statutes and further information can be found at [www.pbz.ch/verein](http://www.pbz.ch/verein).

### Library card

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You must show your library card every time you wish to borrow an item. It is your personal library card and cannot be used by anyone else – not even by family members or other people in your household. Please let us know immediately if you have lost your library card. We will gladly issue you with a replacement card for CHF 5.

### Catalogue

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You can browse the entire collection of PBZ from the comfort of your home and reserve any items that are unavailable. The catalogue is available online at [www.pbz.ch/katalog](http://www.pbz.ch/katalog) or via the app ([www.pbz.ch/app](http://www.pbz.ch/app)).

### Loan period

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The loan period is generally four weeks; for e-books three weeks and for films one week. The library card for children and young people can only be used for borrowing age-appropriate items.

### Reservations

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Items that are currently on loan can be reserved for a fee of CHF 3 per item. You will be notified when the reserved item is available and it must be collected within ten days of notification. Items that are not in the collection of your local library can be ordered from another PBZ library.

### Renewing items

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Borrowed items can normally be renewed twice for the same the loan period. It is not possible to extend the loan period for the following items: new fiction books, e-books and reserved items. You can extend a loan in the library, by phone, via the app or online at [www.pbz.ch](http://www.pbz.ch) – but not by email.

## Returning items

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Items must be returned at the latest on the last day of the loan period. You can return items to any PBZ library. If you have given us your email address, you will receive a free email reminder before expiry of the loan period. In the PBZ app you can also set up automatic reminders for yourself.

## Drop-off facility

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If you drop off items outside of opening hours, the next day when the library is open will be counted as the return date. Please therefore allow sufficient time for public holidays and library closing days. The risk of loss or damage remains with you until we have registered the returned item.

## Overdue items and fines

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If you exceed the loan period, you will be sent a reminder and charged a fine. If you have been sent three reminders and still fail to return the item, you will be additionally charged the costs for purchasing a replacement. A list of fines can be found at [www.pbz.ch/agb](http://www.pbz.ch/agb). If you give us your email address, you will receive a free email reminder before expiry of the loan period. In the PBZ app you can also set up automatic reminders for yourself.

## Responsibility

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You are responsible for the items you borrow and parents are also responsible for items borrowed by their children. In case of damage or loss, you will be charged the costs for repair or replacement as well as administrative fees. Please do not try to provide us with replacement copies. We will purchase any replacements required.

## Liability

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PBZ excludes liability to the fullest extent permitted by law and in particular excludes any liability for damage caused by borrowed audio, visual or data media. Furthermore, PBZ does not accept any responsibility for the supervision of minors during regular library opening hours or at events. Please also see the General Terms and Conditions on our website: [www.pbz.ch/agb](http://www.pbz.ch/agb).





## Your library account

### Accessing your account online

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Go to our website and click on «Mein Konto». Log in to your account using the number on your library card and the six-digit password.

### What you can do with your library account

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- List all borrowed items with due date
- View all open reservations and items available for collection
- Renew borrowed items
- Enter an email address for notifications by email
- Change your password
- Pay any outstanding fees online by credit card

### Validity of your membership

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Please remember to check the validity of your membership in your library account. If it expires, all borrowed items will be due for return on that day. Make sure you renew your membership in plenty of time or return any borrowed items to the library by the expiry date of your membership at the latest.

### PBZ app

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Your virtual library: Catalogue search, account management and event calendar. For further information: [www.pbz.ch/pbz-app](http://www.pbz.ch/pbz-app).

Our full range of services is available at [www.biblio24.ch](http://www.biblio24.ch)

Our e-media collection includes digital books, audiobooks, newspapers and magazines as well as access to a variety of knowledge databases. Access is available to all holders of an Annual Card Plus, Annual Card or Onleihe Card. Children and young people can access Onleihe Junior and the databases.

A complete overview of our digital services can be found at [www.biblio24.ch](http://www.biblio24.ch). You can read and/or listen to digital media on your e-reader, tablet, smartphone or computer.

The loan period for e-media is up to 21 days for e-books and e-audios, one day for magazines and one hour for newspapers. You can borrow a maximum of 8 e-media items per platform at one time and make a maximum of eight reservations. A reservation is exclusively reserved for you to download 72 hours from when it is available – after that the reservation expires.

There are no reservation fees or fines for Onleihe items. Your Onleihe account is also independent from your PBZ library account.

### Support and training

In several PBZ libraries we offer support counters for short support sessions on every weekday. Sign up for a free training session if you feel uncertain about how to use digital media. Full details can be found on our website [www.pbz.ch/e-medien](http://www.pbz.ch/e-medien).

The following services are available to you and most are also available as individual apps:



### Onleihe

The service encompasses e-books, e-audios (audiobooks) and e-papers (magazines and newspapers) in German for adults. The main focus of the e-book collection is fiction, other subject areas are travel books and guidebooks on various topics.



### Onleihe Junior

The digital service for children and young people consists of e-books, audiobooks and magazines in German.



### Overdrive

The collection mainly contains fiction and e-audios in English.



### e-bibliome

More than 5,000 e-books in French for adults, young people and children.



### PressReader

Over 7,000 newspapers and magazines from all over the world and in various languages.



### RBdigital

Over 40 popular journals, mainly in German but also in English.



### Munzinger

The knowledge portal for biographies, country information and lexical facts. It also contains film reviews, Kindler's Literatur Lexikon and other content.



### Brockhaus and Brockhaus Junior

The well-known encyclopaedia contains thousands of articles on a wide range of topics, dictionaries and a childrens encyclopaedia.

## Support PBZ

### Buy a library card and become a member!

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When you buy a library card, you will automatically become a member of PBZ and can access our full collection and services. You are also making an important contribution to maintaining and developing PBZ. An overview of subscription prices can be found on page 5.

### PBZ needs additional funding

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PBZ is funded by subsidies from the city and library fees. It is only through additional support that we are able to extend our media collection and offer projects and services beyond the standard scope. As well as over 130 children's events and numerous other initiatives, this also includes the facility to return borrowed items to any PBZ library.

We would be delighted if you would like to contribute to a fund-raising collection at an event or make a donation to our account:

IBAN: CH54 0900 0000 8000 2248 5. Another option is to make a donation to the PBZ friends association or to become a member.

### Support association of PBZ

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The support association of PBZ Pestalozzi-Bibliothek Zürich helps to improve the services offered by the 14 public libraries in Zurich.

Private member: CHF 90

Private sponsor: from CHF 200

Membership for couples: from CHF 150

Company member: CHF 250

Company sponsor: from CHF 500

Donation: Any amount

For bank transfers please use the Credit-Suisse account of the support association of PBZ: IBAN CH53 0900 0000 8002 9226 0.

Membership fees and donations are tax deductible.

Thank you for your support!



## PBZ Altstadt

Zähringerstrasse 17, 8001 Zürich  
 T 044 204 96 90  
 Mon to Fri 08:00–10:00\*  
 Mon to Fri 10:00–19:00  
 Sat 10:00–16:00

## PBZ Affoltern

Bodenacker 25, 8046 Zürich  
 (Gemeinschaftszentrum)  
 T 044 204 98 80  
 Tue 14:00–19:00  
 Wed to Fri 14:00–18:00  
 Sat 10:00–14:00

## PBZ Altstetten

Lindenplatz 4, 8048 Zürich  
 T 044 204 98 35  
 Mon to Fri 12:00–19:00  
 Sat 10:00–14:00

## PBZ Aussersihl

Zweierstrasse 50, 8004 Zürich  
 T 044 204 98 55  
 Tue to Fri 12:00–19:00  
 Sat 10:00–14:00

## PBZ Hardau

Norastrasse 20, 8004 Zürich  
 (Schulhaus Albisriederplatz)  
 T 044 204 98 40  
 Tue to Fri 14:00–19:00  
 Sat 10:00–16:00

## PBZ Höngg

Ackersteinstrasse 190, 8049 Zürich  
 (ref. Kirchgemeindehaus)  
 T 044 204 98 85  
 Tue and Fri 15:00–19:00  
 Wed 10:00–12:00 / 14:00–17:00  
 Sat 10:00–13:00

## PBZ Leimbach

Rebenstrasse 73, 8041 Zürich  
 (Schulhaus Fallettsche)  
 T 044 204 98 75  
 Tue to Fri 14:00–18:00

## PBZ Oerlikon

Hofwiesenstrasse 379, 8050 Zürich  
 (Bahnhof Oerlikon)  
 T 044 204 98 00  
 Mon to Fri 11:00–19:00  
 Sat 10:00–16:00

\* Open Library: Unstaffed opening hours with your library card.

### PBZ Riesbach

Seefeldstrasse 93, 8008 Zürich  
 (Gemeinschaftszentrum)  
 T 044 204 98 60  
 Tue 14:00–19:00  
 Wed and Fri 14:00–18:00  
 Thurs 12:00–19:00  
 Sat 10:00–13:00

### PBZ Schütze

Heinrichstrasse 238, 8005 Zürich  
 T 044 204 98 20  
 Mon to Fri 08:00–11:00\*  
 Mon to Fri 11:00–19:00  
 Sat 10:00–16:00

### PBZ Schwamendingen

Winterthurerstrasse 531,  
 8051 Zürich  
 T 044 204 98 45  
 Mon, Tue, Thurs, Fri 14:00–19:00  
 Wed 10:00–19:00  
 Sat 10:00–15:00

### PBZ Sihlcity

Kalanderplatz 5, 8045 Zürich  
 T 044 204 98 50  
 Tue to Fri 12:00–19:00  
 Sat 10:00–16:00

### PBZ Unterstrass

Scheuchzerstrasse 184, 8057 Zürich  
 (Kirchgemeindehaus Paulus)  
 T 044 204 98 65  
 Tue to Fri 14:00–19:00  
 Sat 10:00–14:00

### PBZ Witikon

Witikonenerstrasse 397, 8053 Zürich  
 T 044 204 98 70  
 Tue 14:00–19:00  
 Wed 10:00–12:00 / 14:00–18:00  
 Thurs and Fri 14:00–18:00  
 Sat 10:00–14:00

Information about the 14 PBZ libraries can be found on pages 14 to 15.

